

# University of South Carolina Beaufort 2013 Security and Fire Safety Report



In Compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f))  
(2010 - 2012 Statistical Reporting Period)



The Department of Public Safety  
**UNIVERSITY POLICE**

# Table of Contents

<b>Introduction.....</b>	<b>3</b>
<b>Disaster</b>	
<b>Situations.....</b>	<b>5</b>
<b>Timely</b>	
<b>Warnings.....</b>	<b>6</b>
<b>Emergency Response</b>	
<b>Notification.....</b>	<b>8</b>
<b>Severe Weather &amp; Emergency</b>	
<b>Management.....</b>	<b>10</b>
<b>Police</b>	
<b>Protection.....</b>	<b>11</b>
<b>Policy for Reporting</b>	
<b>Crime.....</b>	<b>14</b>
<b>Hilton Head Gateway</b>	
<b>Campus.....</b>	<b>17</b>
<b>Historic Beaufort</b>	
<b>Campus.....</b>	<b>18</b>
<b>Campus Security</b>	
<b>Authorities.....</b>	<b>19</b>
<b>Crime</b>	
<b>Prevention.....</b>	<b>21</b>
<b>Missing Student</b>	
<b>Policies.....</b>	<b>22</b>



<b>Access &amp; Security.....</b>	<b>25</b>
<b>How Police Respond to Crime.....</b>	<b>29</b>
<b>Sexual Assaults.....</b>	<b>29</b>
<b>Violence Against Women Act.....</b>	<b>32</b>
<b>Students of Concern Committee.....</b>	<b>36</b>
<b>Weapons Policies.....</b>	<b>39</b>
<b>Alcohol &amp; Drug Policies.....</b>	<b>40</b>
<b>Fire Safety Systems.....</b>	<b>43</b>
<b>Title IX Coordinator.....</b>	<b>46</b>
<b>Crime Log Information.....</b>	<b>47</b>
<b>Crime Statistics.....</b>	<b>48</b>

## Introduction

Your university has taken deliberate and specific actions to ensure that you enjoy the finest and safest possible campus experience. These efforts have made USCB a safe, comfortable and welcoming place for students, faculty, staff, and visitors to our university. Your safety and wellbeing is very important to us, you are our priority.

The wellbeing of our students and staff on the University campus is a natural source of concern for parents and university employees. The University recognizes this and employs a number of security measures to protect the members of its community. No campus is totally isolated from crime. Consequently, crime prevention remains a high priority.

The University is committed to providing a safe and secure environment for our community and guests and works hard to ensure the safety of every person.



**Jane T. Upshaw**  
**Chancellor, University of South Carolina Beaufort**

But we also need your help. Please read and follow the suggestions in this guide so that, together, we can prevent crime in our community and make USC B a safe and enjoyable environment for everyone.

We have campuses both in the Historic Beaufort area as well as the Bluffton area.

. The University has more than 2,000 students enrolled and approximately 800 students live in campus residence halls. The University also employs more than 400 full-time and part-time employees.





## Criminal Offense Information

The incidence of crimes that occurred during the preceding three calendar years are listed in this publication, which can be printed from the Web site and by clicking on the link to the Clery Report [http://www.uscb.edu/campus\\_life/public\\_safety/index.php](http://www.uscb.edu/campus_life/public_safety/index.php).

The University's students, faculty and staff are informed of the publication by mass e-mail and directed to the site of the report. Prospective employees and students are also informed of how to access the information.

The USCB Department of Public Safety serves as the responsible agency in the statistical gathering of crime data from campus security authorities and reporting of statistics involving pertinent criminal incidents, arrests or referrals. The statistics from the required geographical areas pertinent to the University are requested from the Beaufort city police, the Beaufort County Sheriff's Department and the Jasper County Sheriff's Department annually. All figures reported are incorporated in the statistical tables in this report which is published once a year on or by Oct. 1 for disclosure to the University community and the public. Offense definitions used are from the FBI's Uniform Crime Report (UCR). This information is provided in compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998*, the *Higher Education Act of 1965*, *Higher Education Opportunity Act 2008*, the *Drug-Free Schools and Communities Act Amendments of 1989* and the *Drug-Free Workplace Act of 1988* and their amendments.



## Disaster Situations

The University has a formal disaster management plan that has been approved by the governing body of the University of South Carolina-Beaufort and reviewed by Beaufort County Office of Emergency Management to establish procedures that will help officials make the best use of all available resources to manage disasters, minimize loss of life or

injury and protect University resources and facilities. USCB also employs a full-time emergency management and OSHA compliance officer to oversee such plans. In the event of a disaster, the Chancellor or her designee will activate the plan immediately, establish an emergency operations center and mobilize key officials. The plan includes procedures for communicating with those immediately affected by the situation and with the general public. This comprehensive plan is compliant with the requirements of HSPD-5, including the National Incident Management System (NIMS). All USCB DPS personnel are NIMS-trained and certified. For further information regarding the University's Disaster Management Plan, please see the following

- [http://www.uscb.edu/campus\\_life/public\\_safety/docs/Emergency\\_Operations\\_Plan\\_2010.pdf](http://www.uscb.edu/campus_life/public_safety/docs/Emergency_Operations_Plan_2010.pdf)

## Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Chief of University Police or the designated command authority, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. Depending on the particular circumstances of the crime or other emergency, especially in all situations that could pose an immediate threat to the University community, the Department of Public Safety may post a notice on the campus-wide e-mail system, the University web site, the Campus Public Address system and utilizing the University Emergency (Shark Alert) System.

### USCB Community Timely Warning or Advisory Policies

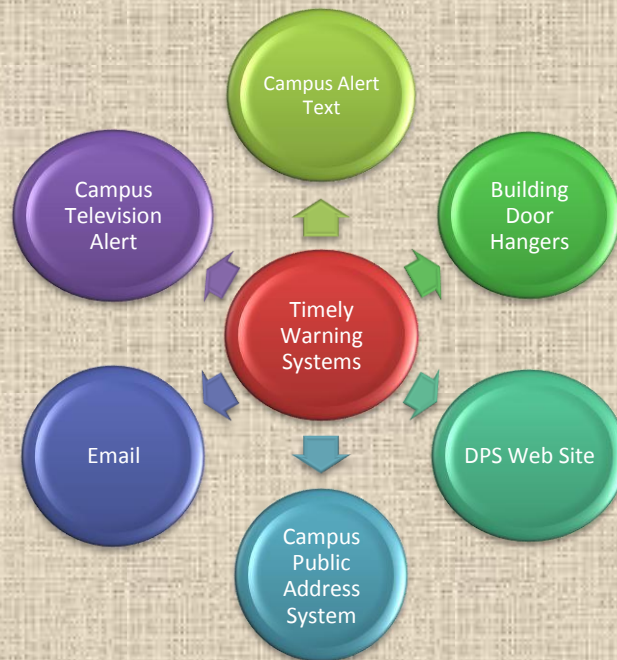
In the event that a notice or warning is necessary to the university community, several methods have been identified to distribute information in multiple formats to allow the rapid dissemination of information to the widest number of our

students, staff, faculty and visitors as is possible, your safety is our primary concern and





we will make every attempt to keep you fully informed. The various elements of the Community Timely Warning System are:



1. If a problem appears to be confined to a building or group of buildings, notification will appear in the form of door hangers or posters. In extreme cases, working with housing, notification may be made in the form of residential meetings or meetings with the members of the affected classroom or administrative buildings.

The Department of Public Safety also utilizes test messaging, audible alerts, and email to disseminate important information via the Emergency Alert System (EAS). All students are encouraged, through V.I.P., to sign up for the Emergency Alert System's very valuable service to receive Campus Alert Text messages and emails.

2. Additionally, warnings or advisories affecting any part or all of the university community will be posted on the USCB DPS web site, crime alert page:

➤ [http://www.uscb.edu/campus\\_life/public\\_safety/crime-alert.php](http://www.uscb.edu/campus_life/public_safety/crime-alert.php)

3. When the need arises for notification of the entire community, there are several resources available for that purpose:

- ❖ Television-Televisions on campus and in Housing units will be interrupted to enable emergency messages to be broadcast to those watching television.





## Emergency Response Notification and Evacuation

Upon determination of a significant emergency or dangerous situation involving an immediate threat to the safety or health of the University of South Carolina Beaufort Community, the University of South Carolina Beaufort will immediately notify the appropriate segment(s) of campus using one or more of the communication mediums in the Emergency Alert System.

Upon receiving a report or notification regarding a significant emergency or dangerous situation involving an immediate threat to the safety, the USCB Department of Public Safety (DPS), with the assistance of other appropriate departments, will confirm the emergency or dangerous situation prior to sending out an emergency notification.



Notification may not be made if it would compromise or impede efforts to assist victim(s), or contain, respond to, or mitigate the emergency.

After confirmation of the emergency, several factors will be considered to determine which segment(s) of campus will be notified and which communication mediums within the Emergency Alert System (EAS) will be utilized: the type of hazard, potential life and property safety issues, how quickly the notification needs to be received, who specifically and how many need to be notified, and the capabilities/limitations of the medium.

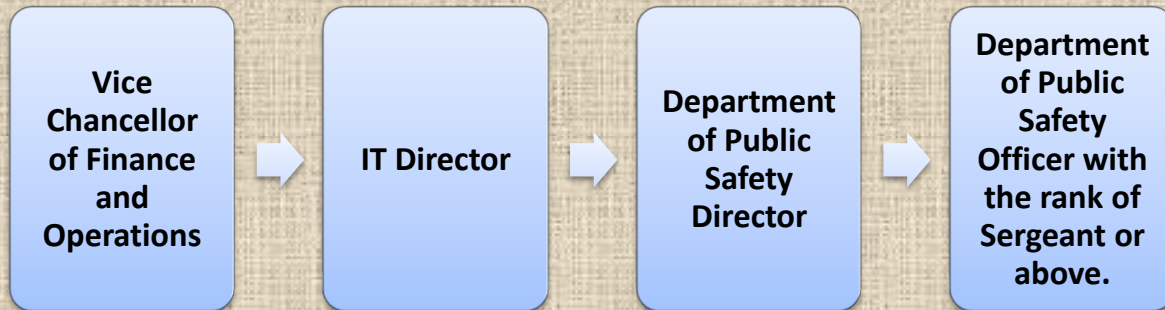
These criteria will also be utilized to determine the content of the notification and the medium(s) used to deliver the message.

The EAS is comprised of a variety of mass notification mediums (i.e. text messages, warning announcements, email, etc.) It is important to note that no one system is capable of reaching everyone, everywhere, every time. Each communication method has strengths, weaknesses, and limitations. As such, it is valuable to consider an emergency communication system that utilizes multiple delivery methods to ensure a greater coverage of the intended recipients, and redundancy. Each system is tested at least once annually. If evacuations are necessary, students and staff will be directed on where to evacuate based on the nature of the emergency.

**All students and staff are signed up for the Emergency Alert System service when they register for classes.** Details are available on the [uscb.edu](http://uscb.edu) homepage.



**The listed personnel, or their designees, are authorized to enact any notification method within the Emergency Alert system:**



Events that qualify for emergency notifications include, but are not limited to , the following:

- ✓ Severe Weather Warning
- ✓ Natural Disaster
- ✓ Structure Fire
- ✓ Dangerous or Serious Crime in Progress or Other Police Emergency
- ✓ Active Shooter
- ✓ Suspicious Person Alert
- ✓ Bomb Threat
- ✓ Power Outage
- ✓ Chemical/Nuclear/Biological Spill or Other Hazardous Materials Incident
- ✓ Airplane Crash

## Severe Weather & Emergency Management

**Hurricane:** If a hurricane warning is issued that may affect the University, an evacuation of the housing area and/or University closing may be necessary. Plans are in place to evaluate all circumstances before an evacuation decision is made. Once evacuation is called for, the University will notify campus residents to evacuate to appropriate shelters. After the storm, the directors of public safety and facilities management will inspect the





situation and determine if it is safe for students to return to their residence hall or apartment. In the event of a hurricane evacuation, USCB will be closed and secured. No one is to enter the Historic Beaufort or Hilton Head Gateway campuses until a reopening announcement is broadcast. As long as telephone service is available, contact (843) 208-8000 for updates. Further information may be obtained by reviewing the “Hurricane Brochure” offered by USCB DPS Emergency Management.

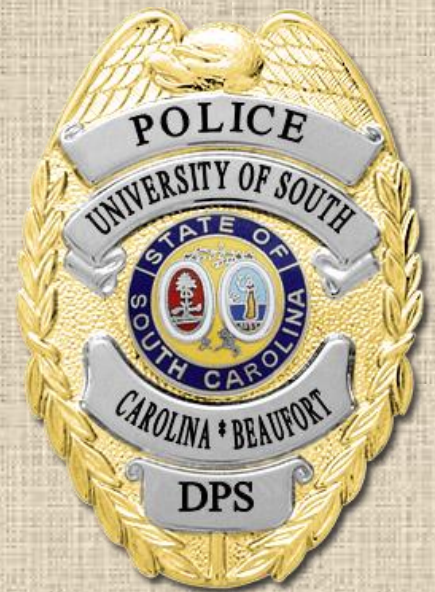
**Thunderstorms:** The Department of Public Safety will notify the University community when severe thunderstorms are predicted and the weather becomes threatening.

**Tornados:** A tornado **WATCH** means that conditions are favorable for tornado activity; a tornado **WARNING** means that a tornado has been sighted in the area. Auditable alerts will sound on campus.

**Questions about USCB Emergency Management;** or if you would like further information please contact the **Emergency Management Coordinator: William Winn** at [wwinn@uscb.edu](mailto:wwinn@uscb.edu).

## Police Services

USCB Police officers are sworn and certified officers with comprehensive arrest powers in the state of South Carolina. Officers have the authority to enforce all state laws, Beaufort County ordinances, and University regulations. These law enforcement powers are granted by the State of South Carolina Code of Laws in section 23-1-60. The University Police Officers are also appointed and commissioned as State Constables by the Governor of South Carolina as provided by Title 23, Chapter 1, Article 60, *Code of Laws of South Carolina*, 1976, as amended. As such, they are also empowered with full police powers to enforce the laws of South Carolina, including the powers of arrest, anywhere in



the state.

The USCB Police has worked with federal, state, county and municipal law enforcement agencies to investigate matters of mutual interest. USCB Police participates in intelligence sharing associations with all area law enforcement agencies.

The Department has enjoyed a successful professional association with Federal, State, and Local enforcement groups and investigative agencies. University officer's work closely with the Beaufort and Hardeeville police departments, the Beaufort and Jasper County Sheriff's Officers and the local contingent of the State Law Enforcement Division to handle any incidents involving university personnel that occur off-campus.

Public Safety officers also patrol the campus to assist the campus community. Public Safety officers are not police officers and they do not have arrest powers although they can write campus parking tickets. Public Safety officers are tasked with monitoring activity on campus, opening and closing buildings, providing limited motor vehicle assistance, safety escorts and controlling access at the residential areas of campus.

USCB Police and Public Safety officers patrol the campus 24 hours a day by motor vehicle, bicycle, golf cart, and on foot. Officers are in radio communication with each other and the Beaufort County communications center. The communications center is manned 24 hours a day, every day of the year. The communications center is responsible for taking telephone requests for service, dispatching officers, and monitoring alarm and video systems. All public safety personnel may be reached by calling 843-208-8912 (non-emergencies), or 843-208-8911 (emergencies). The offices of the Department of Public Safety are located at the entrance to Palmetto Village Campus Housing, at Two South Campus Drive.





## **USCB Police Goals for improving service to our stakeholders in the upcoming year:**

- Increase police coverage for the university community by expanding programs currently offered and adding new services and staff as required.
- Increase communications by routinely publishing information on crime prevention and awareness, and by providing educational programs to increase the community's knowledge and safety as it relates to police services.
- Meet the challenges of maintaining and improving law enforcement services, which will be needed in a rapidly growing university, by aggressively seeking, employing and retaining high-quality law enforcement professionals.
- Train all officers, on a continuous basis, to be knowledgeable of the changing laws and procedures that law enforcement officers deal with on a daily basis.
- Maintain and upgrade fire safety systems, alarm and surveillance systems, and patrol vehicles.

# Policy for the Prompt Reporting of Crime

The prevention of crime is a shared responsibility between law enforcement and the population it serves. At the University, crime prevention is equally divided between the Department of Public Safety, the faculty, staff, students and visitors. Every individual needs to realize that apathy promotes criminal activity and personal involvement prevents it. Do not become apathetic should you witness something suspicious. Do not assume someone else has, or will, report it. If you suspect a crime is being committed or has been committed, whether you are the victim or a witness, contact the Department immediately. Call the Department of Public Safety at 843-208-8912 or, if it is an emergency, call 843-208-8911 (or from an on campus telephone call 8911) or Beaufort County Dispatch at 911 or utilize one of the many call boxes located throughout campus. If you reside off campus, call the local authorities.





Remember that if you see something, report something, it's better to call the Campus Police and be wrong, than to regret calling when the need was there.

If you've been the victim of a crime it's really important to report it. We know that sometimes it's not easy to decide to come forward. But we also know that if no one reports a crime, it's as if it never happened.

If no one reports a crime, the criminal is free to commit more crime, damaging more communities and individuals.

It's also important to report crime for your own practical purposes, like getting a Police Report number so that you can make an insurance claim.

**By visiting police headquarters at the entrance of Palmetto Village Student Housing, 2 South Campus Drive;**

At the police station you will be asked to provide details of the crime and make a statement about the facts of the case.

You'll receive an incident number that you can quote to find out about the progress of your case and to use if you're making any kind of insurance claim.

**Emergencies or Crimes in Progress 911 or 208-8911 or use the campus emergency call boxes.**

When you call the police, be prepared to provide the following information:

- ❖ **Your name and telephone number;**
- ❖ **Type of incident or suspicious activity;**
- ❖ **The location of the incident about which you are reporting;**
- ❖ **The description of the suspect and his/her location or direction of escape;**
- ❖ **The description of any vehicles involved in the incident and any need for medical assistance.**

# Emergency Call

## Boxes..... Provide one-button

**instant communication with the Department of Public Safety and a direct link to the County 911 system, and are located conspicuously around the campus.**

**These are intended to provide members of our community with a convenient and quick method of contacting the Department of Public Safety in the event of an emergency. By pressing the "emergency" button on this box, you are immediately placed in contact with the police and the blue light begins to flash. Use this box to report any type of emergency whether fire, medical, or crime-in-progress or if you simply need police assistance. They may also be used in the event of a need for an escort by the Department of Public Safety late at night to any point on campus or for non-emergency assistance by using the "Info" button located below the emergency button.**



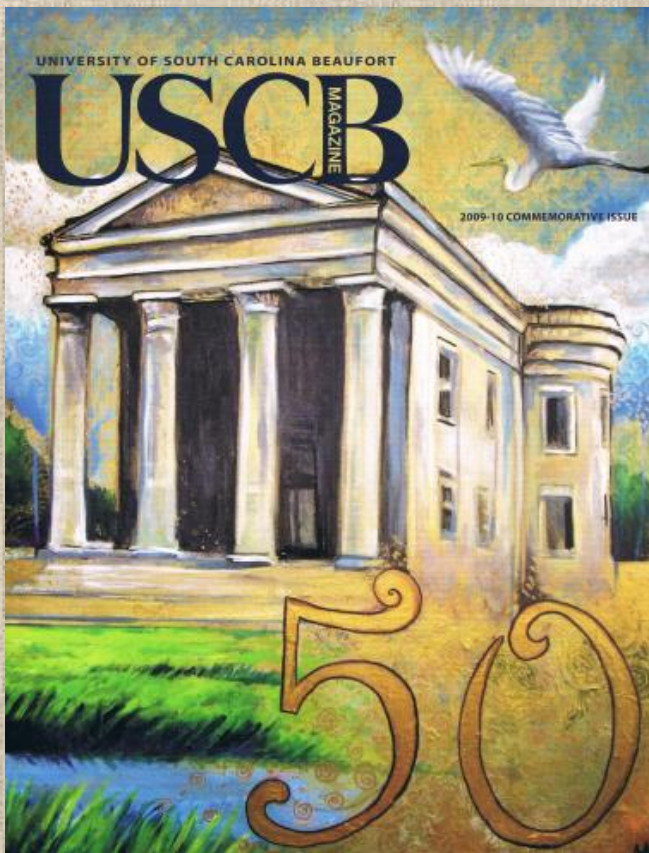


# Hilton Head Gateway Campus

South Carolina's newest campus, the Hilton Head Gateway campus is on US 278 in Bluffton, just minutes from I-95. It offers students a centrally located, 200+-acre campus with new facilities including state of the art science labs, Nursing Lab and South Carolina's newest library with its own cybercafé. A Campus Center with dining, recreational and fitness facilities, all within easy driving distance to Savannah, Charleston and Hilton Head Island's resorts, shopping and restaurants. The Hilton Head Gateway Campus also offers on-campus, residential living in Palmetto Village, which opened in 2005.

## Law Enforcement

The Hilton Head Gateway Campus is located at One University Boulevard, Bluffton, South Carolina 29909, serves as the main campus, university administration, and location of onsite campus housing.



The University Department of Public Safety is the primary provider of Law enforcement services on the campus and can be contacted by calling 843-208-8911, using a campus emergency call box, or at the University Police / Department of Public Safety office located at Two South Campus Drive at the entrance to Palmetto Village Student Housing Complex.

## Fire Protection

Fire protection is provided by the Bluffton Fire Department, for



fire service call the University Police / Department of Public Safety at 8911 or County Dispatch at 911. Beaufort County EMS provides advanced life support for emergencies occurring at this campus. Emergency Management Officers with the University DPS will conduct inspections for compliance of all University Buildings and On Campus Student Housing, provide fire safety information.

## Historic Beaufort Campus

This is the center of USCB's Arts program, with classes, performances and many cultural events are held here throughout the year. North Campus is located on one of the larger South Carolina Sea Islands, the Historic Beaufort Campus sits on the Intracoastal Waterway in charming downtown Beaufort. With a history dating back to 1795, the Historic Beaufort Campus offers students the benefits of a distinctive and convenient campus nestled in the historic district, close to the waterfront and downtown shops and restaurants. Historic Beaufort Campus is located at 801 Carteret Street Beaufort, South Carolina 29902; this campus now has onsite campus housing in a recently acquired and renovated beautiful 19<sup>th</sup> century historic building.





## Law Enforcement

Law enforcement services are provided on this campus by the University Department of Public Safety and can be contacted by calling 843-521-3189 or 843- 812-8186 (cell) and after hours by the Beaufort Police Department who may be contacted by calling 911.

## Fire Protection

Fire protection is provided by the Beaufort City Fire Department, for fire service call 911. Beaufort County EMS provides advanced life support for emergencies occurring at this campus.

## Campus Security Authorities



Although the reporting of criminal activity directly to the Department of Public Safety is encouraged as the primary law enforcement and security authority, crimes may also be reported to Campus Security Authorities (CSA). Campus Security Authorities are members of the University community whom students, faculty or staff may report alleged criminal offences to, that

they may not otherwise wish to report directly to the University Police or need assistance in doing so. Reports of the types of crimes that CSAs need to send to DPS are those

listed in the Annual Crime Statistics found at the end of this document. CSA's are University officials who have responsibility for campus security, enforcement or compliance and who have significant responsibility for student and campus activities. CSAs forward non-identifying information to the Department of Public Safety for inclusion in the annual security report, regardless of whether or not the victim chooses to file a report with law enforcement or press charges.

## Campus Security Authorities whom crime reports maybe made;

**Director of Housing and Judicial Affairs**  
**Director of Student Life**  
**Residence Director**  
**Assistant Director for Student Life**  
**Director of Athletics**  
**Coordinator for Recreation, Fitness and Intramurals**  
**All Athletic Team Coach's**  
**Faculty advisor's to student groups**  
**University student Resident Advisor's**



The function of a Campus Security Authority is to **forward crime reports to your campus police** and **keep documentation of all crime reports of those allegations** of *Clery Act* crimes that he or she concludes were made in good faith. CSA's will notify the DPS Clery Compliance Officer in a timely matter of reports they have received. CSA's may send reports to the DPS Compliance Officer at [jmole@uscb.edu](mailto:jmole@uscb.edu) or by interoffice mail. Students and Staff, if for whatever reason you



chose not to make an official police report with the University Police, but feel the need to let someone know what happened, please take advantage of this program, making the University safer requires all of us working together.

## Crime Prevention Efforts and Personal Safety Programs



It should be noted that violent crime on USCB campus is rare. The most prevalent crime our community experiences is theft. Generally, valuable items left unattended in vehicles, residence halls and unattended classrooms are the prime targets. Care should be taken to lock residence hall rooms and remove valuables from vehicles. It is also noteworthy to remember that several areas around our campus are open to the public. The most prominent of these is the Library and it is not uncommon to see non-students in these areas. Care should be taken in these areas to keep personal property under close watch. Textbooks and laptop computers are very desirable because they are easily sold.

DPS regularly addresses the community in form of Safety Presentations and U-101 classes designed to educate our constituents about methods of personal safety. These presentations cover several topics:

- ❖ **Residential Safety**; methods of securing your living space both on campus and off campus.
- ❖ **Parking Area Safety**; precautions useful in preventing theft and vandalism of your vehicle as well as insuring your personal safety in and around parking lots.

- ❖ **Campus Safety;** General and specific methods of personal protection. Detailing areas that are safe for our community and identifying tools available to enhance personal safety.
- ❖ **Workplace Violence Prevention:** Learning the warning signs of potential workplace violence and preventive measures.
- ❖ **Project ID:** Free engraving for personal and university property. We also maintain a database of articles engraved.
- ❖ **Sexual Assault Prevention:** A general lecture on personality traits of those who perpetrate sexual aggression. Identification of resources available to our community for dealing with such aggression. RAD, a nationally syndicated program of self-defense *for women only*. Available at no cost and taught by nationally certified instructors.
- ❖ **Safety Escort Service:** University Police officials are available to escort faculty, staff, students and visitors to and from areas on campus by contacting DPS at 208-8912.
- ❖ The Department of Public Safety also assists in providing safety presentations to all incoming freshman through the **University 101** program.

To get more information about these programs or to schedule a program, contact DPS at 208-8912.

## “Missing Student” Policies

This policy establishes a framework aimed at assisting the University in locating residential students who are reported missing. A

student shall be considered missing when they are absent from the residential facilities for 24 hours with no known reason. All reports of missing students shall be directed to the University Department of Public Safety officer on duty. DPS and the Vice Chancellor for Student Development shall make a determination if the student is missing in





accordance with this policy. All students shall have the opportunity to identify an individual to be contacted by USCB if the student is determined to be missing. If the missing student is under 18 years of age, the University is required to notify the parent or guardian within 24 hours of determination the student is missing. DPS will notify an appropriate authority no later than 24 hours after a student is determined missing. The Vice Chancellor for Student Development shall have the responsibility to make this Policy and Emergency Guidelines available to residential students and to collect the pertinent contact information. The safety of our students is of paramount importance to the University, keeping them informed of these safety policies is just one of the steps in furthering the goal of making USCB as safe an institution as possible.



## **Missing Student Procedure and Emergency Guidelines**

At the beginning of each academic year, the University will inform students residing in campus housing that the university will notify either a parent or an individual selected by the student not later than 24 hours after the time the student is determined to be missing. This will include the following:

- ❖ Students have the option of identifying an individual to be contacted by the University not later than 24 hours after the time the student has been determined

to be missing. Students can register this confidential contact information through the Housing Office.

- ❖ If the student is under 18 years of age, and not an emancipated individual, the University is required to notify a custodial parent or guardian not later 24 hours after the time that the student is determined to be missing.
- ❖ The University will notify the appropriate law enforcement agency not later than 24 hours after the time that the student is determined to be missing.
- ❖ If DPS or law enforcement personnel have been notified and make a determination that a student who is the subject of a missing person report has been missing for more than 24 hours and has not returned to campus, the University will initiate the emergency contact procedures in accordance with the student's designation.

**The University will follow this notification procedure for a missing student who resides in university housing:**

- ❖ Once DPS receives a missing student report via any source, the following offices will be notified: -DPS Director -Vice Chancellor for Student Affairs
- ❖ -Vice Chancellor for Finance and Operations -Housing Office
- ❖ Any official missing person report relating to this student shall be referred immediately to DPS.
- ❖ If DPS, after investigating the official report determines the student has been missing for more than 24 hours, USCB will contact the individual identified by the student, the custodial parent or legal guardian if the student is under 18 and not emancipated, or local law enforcement if these do not apply.

**Upon notification from any entity that a residential student may be missing, University DPS may use any of the following resources to assist in locating the student. These resources may be used in any order and combination.**

- ❖ The Housing Office may be asked to assist in physically locating the student by keying into the student's assigned room and talking with known associates.



- ❖ DPS may search on campus public locations to find the student (library, cafeteria, etc.).
- ❖ DPS may issue an ID picture to assist in identifying the missing student.
- ❖ DPS and the Vice-Chancellor for Student Affairs may try to contact known friends, family, or faculty members for last Sighting or additional contact information.
- ❖ Students or academic departments may be contacted to seek information on last sighting information.
- ❖ DPS may review card access logs to determine last use of the card and track the card for future uses.
- ❖ DPS may access vehicle registration information for vehicle location and distribution to authorities.
- ❖ Computer Services/IT may be asked review use of University computing systems.
- ❖ Any indication of foul play, the local police department will immediately be contacted for assistance.
- ❖ The University will notify a custodial parent or guardian, within 24 hours of a determination that the resident student, under the age of 18 and not emancipated, is missing.

## Access and Security of Campus Facilities

Except for student residential areas, most of the University facilities are open to the community during day and evening hours. When the University is officially closed, buildings are secured and only faculty, staff and preapproved students with proper identification are admitted. Only those persons having legitimate business with the University or its members, members of the University community and their invited guests are permitted in a building.

**The University reserves the right to exclude all persons not conforming to acceptable behavior standards from these premises. Those who**

**disregard this warning are considered in violation of criminal trespass (under South Carolina code provisions) and are liable for prosecution.**

**DPS officers may serve verbal or written trespass notices to persons posing a threat to the community and may make immediate arrests of persons in secure areas for which they have no legitimate business. If a person served with a prior trespass notice reappears on campus, or if a person is found in a posted facility with no legitimate purpose in that building, he or she is subject to mediate arrest.**

## **Residence Halls:**

Residence hall entrances are accessible with electronic key fobs issued by Housing Staff. USCB Housing employees are charged with the responsibility of checking the identification of those entering the residences as well as the enforcement of curfews and housing rules and policies; USCB Resident Advisers live in each housing building and make regular check throughout the evening and early morning hours. They also have direct contact with the University Police via telephone. University Police also monitors CCTV cameras located at the entrances to all Housing units for suspicious activity and violations of policy.



## **I M P O R T A N T**

**Do you ever get the feeling something isn't right? Call the DPS @ 843-208-8911 and make a report. It may be nothing or it may be a crime about to happen. Enter the number of your local police agencies into your cell phone.**

### **Crime Prevention Tip! Safety in the Workplace**

**Here are some suggestions to keep you safe while working at the University:**

- **When working late, make sure doors are locked.**
- **Avoid using stairs in remote areas of the building.**
- **Never prop doors open.**
- **Keep belongings in an area that can be locked up, such as a desk or cabinet.**
- **Do not hold doors open for strangers when the building is closed for the evening.**
- **Let others know where you are when working late.**
- **Use the Escort Patrol Service to walk with you to your vehicle.**
- **Think of the "what ifs" and have a plan in mind.**
- **Do not be distracted while walking or jogging (phones/headsets).**

**Office staff should have a plan in place for emergencies such as angry or volatile customers or domestic violence situations. Contact Department of Public Safety officers for assistance with your plans.**

### **Classrooms:**

These buildings are within designated patrol sectors and are patrolled twenty-four hours per day, seven days a week on the Hilton head Gateway Campus. Officers are on duty at the Historic Beaufort Campus from 7 AM until 11 PM and on days when classroom buildings are occupied.

## **Libraries and other Public Buildings:**

Many areas of the University are open to the public. Extra attention is given to these areas in the routine patrol plan as well as the policy of the individual buildings. All areas frequented by students on campus are staffed with University personnel who are instructed on the best method of contacting the police department. These instructional presentations are conducted as needed or generally on an annual basis.

## **Athletic Stadiums:**

Before, during and after these contests, University Police and/or contract security personnel are placed on the premises to insure a safe environment. Suspicious activity observed by contract security personnel is reported to the DPS by two-way radio or telephone. Security measures are customized for the activity to be held. USCB Police Officers are frequently present at all University functions.

## **Parking lots:**

High visibility lighting is utilized to increase safety, and some parking areas have installed CCTV cameras and also have Emergency Call Boxes placed in conspicuous locations in all of the campus parking facilities. People using the lots are encouraged to report any suspicious activity to DPS. The lots are also patrolled by the Department of Public Safety.

## **General Campus:**

In addition to the routine patrol plan of the department of Public Safety, various weekends are chosen in which High Visibility Patrols are implemented. These patrols are designed to exhibit a concentrated police presence in areas of the campus frequented by the students at night. Special events on campus are also subject to these patrols. Off-duty DPS personnel and/or contract security, at the request of organizations sponsoring events, provide security at activities on campus and at University sponsored events throughout the community.



# How the University's Police Responds to Crime

It is the policy of the USCB Police to respond to all reports of crime immediately and with resources appropriate for the type of crime reported. Reports of crimes in progress to 8911, 911 calls, call-box and panic alarm calls and other calls involving imminent threat to human life or extreme property damage normally will result in multiple units being dispatched to the location of the incident. Investigators as well as other local police agencies may be called on to assist when necessary. Various departments of the University are engaged in assisting students who are victims of crimes through this difficult process.

## SEXUAL ASSAULT

Because of the nature of the crime, victims of sexual assault are afforded extra sensitivity and consideration. All officers receive specialized training in the investigation of sex offenses. This training includes South Carolina statutory law, university philosophy and policy, support resources, victim sensitivity training and methods of successful investigation. After receiving a report of sexual assault, the Department of Public Safety will:

- ❖ Dispatch the proper number of officers to the victim's location;
- ❖ Notify the Student Services Staff; and an independent investigator as necessary.
- ❖ Contact the **Victim Witness Coordinator** who will assist with the following:
  - Collaborate with an investigator with specialized training in the area of sexual assault and relationship violence.
  - Restraining orders and/or orders of protection;
  - Relocating the victim;

- Special parking arrangements;
- Transportation and escort provisions;
- Special arrangements for parents and/or witnesses in crisis situations;
- And any other appropriate safety arrangements.

**All employees of the Department of Public Safety will:**

- ❖ Treat victims of sexual assault with courtesy, sensitivity and understanding;
- ❖ Act thoughtfully, without prejudging or blaming the victim;
- ❖ Inform a victim of services available both on and off campus;
- ❖ Answer victims' questions and assist in explaining the criminal justice system; Keep victims informed on the progress of the case; and
- ❖ Withhold a victim's identifying information from the public and the press, in accordance with South Carolina law.

**If you experience an assault, You Should Take the Following Steps:**

- ❖ **Get to a Safe Place.**
- ❖ Call **911** or **843-208-8911** immediately to reach the Department of Public Safety or the appropriate local police agency. This does not obligate you to file charges or testify in court.
- ❖ Memorize as much detail as possible about the attacker.
- ❖ If you prefer not to call the police but you want to make it known that a rape occurred, or you need crisis assistance, you may contact any of the following:  
**Director of Student Life: Kate Vermilyea (843-208-8115)**  
**email: [KTORBORG@uscb.edu](mailto:KTORBORG@uscb.edu), has been trained by Hope Haven in Sexual Assault Crisis Intervention Victim Advocacy.** Upon request, they will assist you in notifying DPS if you so desire.
- ❖ Do not bathe, douche, change clothes or rinse your mouth. These actions may destroy evidence.
- ❖ You may call and request medical transportation without divulging that you have been raped. Even if you choose not to become involved with the police, you should seek medical assistance at a Hospital or clinic.

When you report a campus sexual assault, you are not making a commitment to file charges or testify in court. By reporting the matter to the University Police, you can be assured of immediate physical protection and transportation to a medical facility.



✱ Notification to students that the institution will change a victim's academic and living situations after an alleged sex offense, if those changes are requested by the victim and are reasonably available.

✱ Procedures for campus disciplinary action in cases of an alleged sex offense, the accuser and the accused are entitled to the same opportunities to have others

## Counseling and Mental Health Services

✱ Rape Crisis Center of  
the Lowcountry at 1-  
800-637-RAPE

✱ Citizens Opposed to  
Domestic Abuse  
(CODA) 24 hour Crisis  
Line at 843-770-1070  
or toll free at 1-800-  
868-2632

present during a disciplinary proceeding; and both must be informed of the outcome of any institutional disciplinary proceeding.

✱ Sanctions the institution may impose following a final determination of an institutional disciplinary proceeding regarding rape, acquaintance rape or other forcible or non-forcible sex offenses; may include but not limited to, removal from Housing, Suspension, or Expulsion.



The **Federal Campus Sex Crimes Prevention Act** requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already ordered to register in the state to provide

notice, in compliance with state law, to each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. In South Carolina, convicted sex offenders must register with the county Sheriff's office where they reside. Nonresident offenders entering a state for employment or as a student attending school who are required to register in their state of residence or who would be required to register under this section if a resident of South Carolina shall, within 10 days of accepting employment or enrolling in school in the state, be required to register pursuant to this section. The sex offender information can be found on these Web sites:

- [http://www.communitynotification.com/cap\\_main.php?office=54575](http://www.communitynotification.com/cap_main.php?office=54575)
- <http://www.scattorneygeneral.org/>

## Additional Mandated Special Offences Information

**VAWA – (Violence Against Women Act) Campus Sexual Violence Elimination Act**

**“Harassment”** is a pattern of intentional, substantial and unreasonable intrusion into the private life of a targeted person that serves no legitimate purpose and causes the person or any reasonable person in his/her position to suffer mental or emotional distress. **(SC Code of Laws 16-3-1700 (a))**



**“Stalking”** is a pattern of words, whether verbal, written or electronic, or a pattern of conduct that serves no legitimate purpose and is intended to cause and does cause a targeted or reasonable person in the targeted person's position to fear: death of the person

or a member of his/her family, assault upon the person or a member of his/her family, bodily injury to the person or a member of his/her family, criminal sexual contact on the person or a member of his/her family, kidnapping of the person or a member of his/her family or damage to the property of the person or a member of his/her family. **(SC Code of Laws 16-3-1700 (c))**





**“Hazing”**; it is unlawful for a person to intentionally or recklessly engage in acts which have a foreseeable potential for causing physical harm to a person for the purpose of initiation or admission into or affiliation with a chartered or non-chartered student,



fraternal, or sororal organization. Fraternity, sorority, or other organization for purposes of this section means those chartered and non-chartered fraternities, sororities, or other organizations operating in connection with a school, college, or university. **(SC Code of Laws 16-3-510)**

**“Sexual Assault”** is a "Sexual battery" meaning without consent of all personas involved; sexual intercourse, cunnilingus, fellatio, anal intercourse, or any intrusion, however slight, of any part of a person's body or of any object into the genital or anal openings of another person's body, except when such intrusion is accomplished for medically recognized treatment or diagnostic purposes. Criminal sexual conduct in the first

degree is a felony punishable by imprisonment for not more than 30 years. **(SC Code of Laws 16-3-652/653/654)**

**“Domestic Violence”** is a unlawful to cause harm or offer or attempt to cause physical harm to any household member: (1) a spouse; (2) a former spouse; (3) persons who have a child in common; or (4) a male and female who are cohabiting or formerly have cohabited. **(SC Code of Laws 16-25-20)**

**“Dating Violence”** is defined as violence committed by a person “who is or has been in a social relationship of a romantic or intimate nature with the victim”; and “where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.” 20 U.S.C. 1152 (f)(1). In South Carolina offences that do not fall under Domestic Violence, Sexual Assault, or Stalking, are covered under “Assault and Battery” which may involve the unlawful nonconsensual touching of the private parts of a person, either under or above clothing, with lewd and



lascivious intent; or offers or attempts to injure another person with the present ability to do so, these crimes may carry up to 20 years imprisonment (**SC Code of Laws 16-3-600**).

## Violence Against Women Act (VAWA) and Campus Sexual Violence Elimination Act



USCB policies as well as the laws of the State of South Carolina strongly prohibits domestic violence, dating violence, sexual assault, and stalking, there are significant criminal and institutional sections for persons engaging in these activities. Students may be liable both on and off campus for violations for these acts under Title IX of the Education Amendments of 1972 20 U.S.C. § 1681 in which the accused only has a Preponderance of the Evidence standard in University Judicial Conduct proceedings arising from the report of violations.

These violations may be made to the USCB Police at any time of day or night at 843-208-8911 or the individual may contact the Title IX Coordinator 843-208-8115 if they wish to make a report under that process, this can be done without involving the police if the person prefers. USCB will work to protect the confidentiality of victims during proceedings to the fullest degree allowable.

### Here are some SC state laws regarding sexual assault and consent:

- Submitting to coercion, especially of an aggravated nature, is not consent. If a person threatens to use force or violence to overcome the victim, and the victim has reason to believe that the assailant has the ability to carry out that threat, then he or she may comply with the assailant's demands out of fear. The assailant, if convicted, may receive up to 30 years in prison for using aggravated coercion.
- A person can receive up to 30 years in prison for forcing a victim to submit to sexual battery in the context of kidnapping, forcible confinement, robbery, burglary, extortion, or a similar offense.
- Consent cannot legally be given by someone who is intoxicated. A person can also receive up to 30 years in prison for sexually assaulting the victim after giving him or





her a controlled or intoxicating substance, such as alcohol or a “date rape” drug.

- A person may receive a sentence of up to 30 years in prison for sexually assaulting a victim despite knowing that the victim is mentally defective or incapacitated or physically helpless, meaning the victim may be intoxicated or have a mental or physical disability.



- Consent should never be assumed, even in the context of a marital relationship. An individual must have consent from his or her spouse in order to engage in sexual activity with him or her. If a person is convicted of spousal sexual battery, he or she may spend up to 10 years in prison.

- The legal age of consent in South Carolina is 16; **NO person** under this age may consent!!! Criminal sexual conduct with a minor; up to 30 in prison (SC Code of Laws 16-3-655)

### \* Resources for Victims:

- South Carolina Coalition Against Domestic Violence and Sexual Assault (SCCADVASA) is a statewide coalition made up of the 23 domestic violence and sexual assault advocacy programs in South Carolina. Since 1981, SCCADVASA has been a leader in representing the critical needs of survivors and their families.

<http://www.sccadvasa.org/>

- National Sexual Assault Hotline 1-800-656-HOPE

- USCB Counselor: Barbara Beam 843-208-8264 Monday through Friday, 8:30am to 5:00pm Library – Room 205

- ✓ The University of South Carolina Beaufort actively complies with the "South Carolina Campus Sexual Assault Information Act" SECTION 59-105-30. Purpose.



**Barbara Beam**

Coordinator of Counseling and Disability Services

**“The serious nature and consequences of sexual assault and the particular problems caused by sexual assault within a campus community prompt the General Assembly to encourage institutions of higher learning to develop, with input from students, faculty, and staff, a comprehensive sexual assault policy to address prevention and awareness of sexual assault and to establish procedures that address campus sexual assaults. The General Assembly further encourages institutions of higher learning to make all reasonable efforts to support a student who is the victim of a sexual assault in a full report of the sexual assault to appropriate law enforcement authorities, including institutional and local police, and to make all reasonable efforts to provide assistance to and to cooperate with the student as the report is investigated and resolved.”**

## **Students of Concern Committee**

### **Purpose of the Students of Concern Committee**

At USCB, we want to create a Community of Caring in which the university community demonstrates concern for the well-being of others. With this goal in mind, we have created a ‘Students of Concern’ committee with the purpose of promoting the safety, security, and success of our students. We’re asking the university community for assistance in identification of students experiencing serious difficulties which may be threatening to their own safety and security or that of others or threatening their personal and academic success. Such students can be referred to the ‘Students of Concern’ committee for further assessment and support services.

### **Refer a student exhibiting the following behaviors:**

#### **Threat to Safety and Wellbeing – Immediate Threats to Life**

1. Talk of, or concern that a student may harm themselves.
2. Severely erratic behavior that disrupts normal proceedings of University students, faculty, or staff such as: threats of weapon on campus, significant inappropriate disruption to community, potential for safety being compromised.

#### **Threat to Personal and Academic Development**

1. Student is regularly not attending classes



2. Student is isolating self, exhibiting signs of depression and/or anxiety
3. Marked change in behavior or academic performance

## Emergency Contacts & Resources

- **EMERGENCY 911 or 843-208-8911**
- University Police **843- 208-8912**
- University Counselor (Weekdays 8:30 – 5pm) **843-208-8264**
- University Housing (Weekdays 8:30 – 5pm) **843-208-8722**
- Coastal Carolina Hospital - Local **843-784-8000**
- Beaufort Memorial Hospital- Local **843-522-5269**
- Hilton Head Regional Hospital - Local **843-681-6122**
- 24-Hour Mental Health CRISIS INTERVENTION - **1-800-922-7844**
- Hope Haven of the Lowcountry – (Sexual Assault) -Local **843-524-2256**
- National Suicide Prevention Hotline **1-800-784-2433**
- National Sexual Assault Hotline **1-800-656-HOPE**



## How to talk with someone in Emotional Distress:

### Show you care, connect on a feeling level, listen.

- “I’m concerned about you and noticed you haven’t been sleeping, eating, going to class, etc.”
- “How are you feeling?”
- Reflect back their feelings and paraphrase: “What I hear you say is that you are in a great deal of pain and feel hopeless.”
- “I’m glad you called.”
- Listen with respect. Individuals in distress want understanding and care.



### Ask about suicide directly

- “Sometimes when people feel sad, they have thoughts of killing themselves. Have you had such thoughts?”
- “Are you thinking of killing yourself?”
- “Have you considered suicide?” “How would you go about it?” “When would you do that?”

- Remember, asking about suicide does NOT put the idea in people's minds.

## **Get help. Explore options. Offer resources.**

- ✓ “What would help now?” “Who can, who usually helps?” “How can I help?”
- ✓ Get assistance. Avoid trying to be the only lifeline for this person. Seek out resources even if it means breaking a confidence.
- ✓ “How would you feel about seeing the Campus counselor? Let's call right now. I'll walk over with you to see the counselor.”

**USCB Counselor: Barbara Beam 843-208-8264**  
**Monday through Friday, 8:30am to 5:00pm Library – Room 205**

- **National Suicide Prevention Lifeline 1-800-273-TALK**
- **After hours Local Mental Health Crisis Intervention: 1-800-922-7844**
- **Call 911 OR 843-208-8911 if this is a University EMERGENCY.**

## **What Not To Do...**

- ✗ Do not promise to keep the person's thoughts of suicide a secret.
- ✗ Do not leave the person alone.
- ✗ Do not offer simple solutions.
- ✗ Do not judge or tell the person they will go to hell.
- ✗ Do not suggest drugs or alcohol as a solution.



# Weapons Possession

Firearms and dangerous weapons of any type are not permitted in the residence halls or other University facilities, except when carried by law enforcement officers within their jurisdictions. **Possession of a firearm or dangerous weapon on campus is a felony under South Carolina Code of Laws 16-23-430 punishable by up to 5 years imprisonment.** Intentional use, possession or

Other weapons prohibited on campus include BB guns, air guns, hatchets, knives (blades 2" or longer), bows/arrows, explosives, fireworks, dangerous/noxious chemical mixtures, incendiary devices, propelled missiles or other dangerous substances.

Approval for temporary possession or storage is considered on a case-by-case basis and must be made to the University Police.



# Alcohol and Drug Policies

The University recognizes, supports, and enforces all laws related to alcohol and other drugs. The University does not offer a safe haven from applicable laws of criminal behavior. South Carolina state statutes prohibit certain activities regarding alcoholic beverages or drugs. Convictions for these violations of South Carolina law could result in fines, loss of driver's license and imprisonment.

USCB is concerned about the abuse of alcohol and the use of drugs on all campuses.



The University is in compliance with the Drug Free School Act of 1989. University sanctions could include penalties ranging from counseling or educational programming to suspension/expulsion from the University.

***Drug Policies:* The unauthorized possession, use, manufacture, sale, or distribution of any counterfeit, illegal, dangerous, “designer,” or controlled drug or other substance is prohibited. This includes prescription medications. Violating any other provision of the Student Code of Conduct while under the influence of any illegal or illegally obtained drug is also a violation of this policy (Refer to the University Drug Policy). The possession of drug paraphernalia is also prohibited (i.e., pipes, bongs, blunts). Any dilute, late, missed, forged, or failed university required drug screen will constitute a violation of this policy.**



**Alcohol Policies:** The University, as a matter of policy, prohibits student consumption of beer, wine and distilled spirits in or at any University owned or controlled facility. This policy is based on a concern for the welfare of all members of the University community and are in keeping with the laws of the State of South Carolina, which state that the possession, consumption and distribution of alcoholic beverages by persons under the age of 21 is illegal; the University is a dry campus, and no one of any age may consume alcohol on University property.

## **\* W A R N I N G \***

- It is unlawful to be under the influence of, use, possess, distribute, sell, offer, agree or represent to sell narcotics, hallucinogens, dangerous drugs, or controlled substances, except as where permitted by law.

Possession of Drug Paraphernalia S.C. 44-53-391 & Simple Possession of Marijuana S.C. 44-53-370 (d) (4) is punishable by up to 30 days in jail.

Possession of Cocaine S.C. 44-53-391 is punishable by up to 3 years imprisonment. Distribution of Drugs within Proximity of a School, S.C. 44-53-445 is a felony punishable by up to 10 years imprisonment.

- It is unlawful to use, possess, sell, give, transfer, serve or permit alcohol to be served to anyone under the age of 21. Minor in Possession Alcohol S.C. 63-19-2450(A) & Transfer Alcoholic Beverage to Underage Persons S.C. 61-6-4070 punishable by up to 30 days .

The USCB Police Department is very concerned about students' improper use of alcohol and the illegal use of drugs. Our employees work very closely with the Office of Housing & Judicial Affairs to educate the student population concerning the responsible use of alcohol.



## Residence Hall Safety

The Universities Office of Housing & Judicial Affairs and the Department of Public Safety work closely together in an ongoing partnership to provide residents with a number of safety measures. These resources include continuing educational programs, development of safety-related policies, institutional sanctions for violations of University rules & policies, staff assistance in dealing with security problems, as well as emergencies and crimes that are committed on campus.

Together they closely monitor the housing area with random patrols as well as state of the art surveillance cameras. Residence hall visitors must be called in and unauthorized persons face being charged with trespassing. The Housing staff gives high priority to the security needs of the residents. Resident Assistants receive training in crisis management, dealing with critical incidents, and monitoring the facilities. Housing staff make routine checks of floors, buildings, and the exteriors of the communities.

Residents are encouraged to be aware, be vigilant, and to keep doors locked at all times. Remember, the safety and security of the housing communities are everyone's responsibility.

Student housing is located in the Palmetto Village Complex, at 13 South Campus Drive Bluffton. For a review of the Housing policies, please refer to the Housing Office guide available online at:

➤ [http://www.uscb.edu/campus\\_life/housing/index.php](http://www.uscb.edu/campus_life/housing/index.php)



## **\*Attention\***

Fireworks, explosives, weapons and flammable liquids are strictly prohibited in student housing. Devices using open flames or an open heating element such as heaters, toaster ovens, deep fryers or indoor cooking grills are not allowed in the residence halls. Residents are also reminded that falsely activating or tampering with fire safety equipment violates state and federal laws, and creates dangers for the entire community in the case of a real fire.

## **Fire Safety Systems**

All residence halls on the campus of the University are equipped with fire sprinklers and fire alarm systems. The fire alarm systems and the automatic sprinkler systems are

monitored electronically

twenty-four hours a

day seven days a week,

365 days a year by the

University Police

Communications

Center. The University

contracts with South

Carolina licensed

sprinkler contractors

for annual testing and

recertification of all fire

sprinkler systems on

campus, the

technicians who

maintains and tests the fire



alarms systems in accordance with the **National Fire Protection Association (NFPA) standard 72**.

The Department of Public Safety Fire Safety Officers also inspects fire extinguishers on a monthly basis during its inspection of campus buildings. Residence halls and campus buildings are equipped with ABC fire extinguishers in the unit and throughout common areas. All residence halls have fire extinguishers installed per **NFPA 10**.

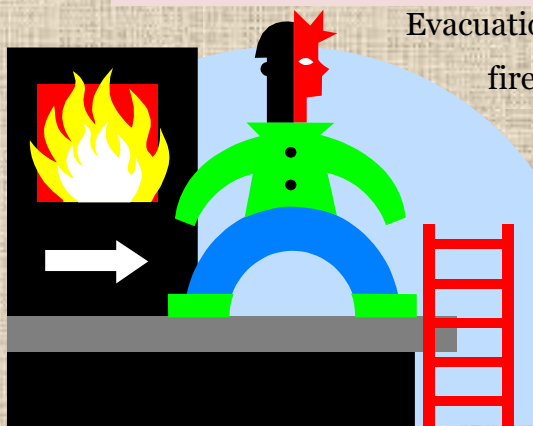
The number of fire drills conducted in residence hall each year is in accordance with the requirements of the **International Fire Code (IFC)** of 4 per year. Typically there are two fire drills in each residence hall per semester.



~ NO S M O K I N G ~

Smoking is prohibited in all university buildings and housing facilities.

## ❖ Fire Evacuation

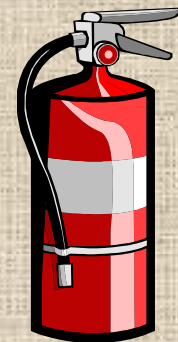


Evacuation of any University buildings is mandatory whenever a fire alarm sounds. Sounding of fire alarms or tampering with fire safety equipment, including fire hoses, fire extinguishers, fire sprinklers and fire sprinkler piping, exit signs, emergency lighting, smoke detectors and the fire alarm systems is strictly prohibited.

- Familiarize yourself with the evacuation procedures for the building; locate the nearest exit and fire extinguishers.
- If you smell smoke or detect a fire, activate the nearest alarm and call 8911 or 911 from a safe location.



- You **must** evacuate as soon as you hear the sound of an alarm in a campus building. (Drills are no exception.)
- Evacuate as quickly as possible in an orderly manner, don't panic, push or shove.
- Choose a safe exit;
  - If you see or smell smoke in a hall or stairway, use another exit.
  - Never use elevators; always use the stairs.
  - Before opening a door, check warmth with back of hand.
  - If hot, leave the door closed, and stuff towels or clothes in the cracks and open a window and hang out a white sheet to signal for help.
  - If not hot open the door slowly (CAUTION: the doorknob may be hot) and be prepared to close it quickly if necessary.
- Confine the fire by closing doors as you leave.
- Help others evacuate.
  - Knock on doors and check bathrooms as you leave.
  - Offer assistance to individuals with physical disabilities.
- Be alert of suspicious persons or activity. Immediately report vandalism or tampering with an alarm.
- Report to your Emergency Assembly Point and check in with your designated Building Manager.
- Report anyone who might be missing.
- Faculty is responsible for accounting for individuals enrolled and attending their classes.



any

### **USCB Students of Concern Report Form:**

[http://www.uscb.edu/campus\\_life/public\\_safety/student\\_of\\_concern/student\\_of\\_concern\\_reportform.php](http://www.uscb.edu/campus_life/public_safety/student_of_concern/student_of_concern_reportform.php)

# TITLE IX Coordinator

Persons who desire to register complaints of harassment and discrimination relative to Title IX of the Educational Amendments of 1972 should direct these complaints or other inquiries to the Title IX Coordinator at: **Kate Vermilyea** (843-208-8115) email: [KTORBORG@uscb.edu](mailto:KTORBORG@uscb.edu) Located at the South Campus in the Student Center room #116, 65 University Parkway, Bluffton SC 29909. The Title IX Coordinator shall investigate the alleged violation of Title IX according to the policy set forth in the USCB Student Handbook, a copy of which is available at Student Services in the Hargray Building, One Campus Drive, Bluffton SC.

## Crime Prevention Tip! Preventing Break-ins and Theft

The following tips help prevent vehicle break-ins, which could lead to theft of the vehicle itself or of property items from the vehicle.

- ❖ Park in open, well-lighted, and populated areas near your destination. Avoid parking near trucks, vans, dumpsters, and other objects that obstruct visibility and provide hiding places. Avoid parking near strangers loitering or sitting in vehicles.
- ❖ Park in your garage, if you have one. Don't leave your vehicle on the street, in an alley, or on your driveway. If you have to park on a street, avoid dark or isolated areas.
- ❖ Turn off your engine, roll up all windows, lock all doors, and take your keys with you even if you are making a quick stop at a store or gas station, or even in your driveway. Close all windows and lock the trunk and hood.
- ❖ Don't leave spare keys in your vehicle. An experienced thief knows all the hiding places. Store spare keys in your wallet.
- ❖ Don't leave your vehicle in an unattended public lot for an extended period time.



# Crime Prevention Information (Crime Log)

The University community is kept aware of reported incidents on campus through a variety of sources as listed above. The Department of Public Safety will make the crime log for the most recent 60 day period open for public inspection during normal business hours, Monday through Friday, 8 a.m. to 5 p.m. Portions of the log beyond 60 days, if not immediately available, will be made accessible within two business days of a request for public inspection. The log will not leave the premises, but notes may be taken of entry information.

This information is furnished in compliance with the Clery Act. Reports do not necessarily mean that a crime occurred or that arrests or convictions resulted. This data has been compiled from the DPS Crime Log, the University Office of Housing and Judicial Affairs, other University Campus Security Authorities, reports furnished by the Beaufort County Sheriff's Office and information requested from the Beaufort Police Department.



Questions or Comments, please contact the  
Police Compliance Administrator:  
**Corporal Jordan Mole** at (843) 208-8912.

# Crime Statistics 2010 - 2012

## Hilton Head Gateway Campus 2012

OFFENSE	LOCATION	2010	2011	2012
MURDER / NON-NEGLIGENT MANSLAUGHTER	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING	0	0	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
NEGLIGENT MANSLAUGHTER	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING	0	0	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
SEX OFFENSES, FORCIBLE	TOTAL	0	1	1
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING	0	1	1
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
SEX OFFENSES, NON-FORCIBLE	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING	0	0	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
ROBBERY	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING	0	0	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
AGGRAVATED ASSAULT	TOTAL	1	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING	1	0	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
BURGLARY	TOTAL	1	0	0
	ON-CAMPUS	5	0	0
	ON-CAMPUS STUDENT HOUSING	0	0	0
	NONCAMPUS PROPERTY	1	0	0
	PUBLIC PROPERTY	0	0	0



MOTOR VEHICLE THEFT	TOTAL	0	2	1
	ON-CAMPUS	0	0	1
	ON-CAMPUS STUDENT HOUSING	0	2	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
ARSON	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING	0	0	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
DOMESTIC VIOLENCE (New Category 2012)	TOTAL			0
	ON-CAMPUS			0
	ON-CAMPUS STUDENT HOUSING			0
	NONCAMPUS PROPERTY			0
	PUBLIC PROPERTY			0
DATING VIOLENCE (New Category 2012)	TOTAL			5
	ON-CAMPUS			0
	ON-CAMPUS STUDENT HOUSING			5
	NONCAMPUS PROPERTY			0
	PUBLIC PROPERTY			0
STALKING (New Category 2012)	TOTAL			0
	ON-CAMPUS			0
	ON-CAMPUS STUDENT HOUSING			0
	NONCAMPUS PROPERTY			0
	PUBLIC PROPERTY			0
ARRESTS: WEAPONS	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING	0	0	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
DISCIPLINARY REFERRALS: WEAPONS Note: Air-soft guns are considered weapons!	TOTAL	15	1	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING	15	1	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	TOTAL	0	13	9
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING	0	13	9
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE	TOTAL	54	39	53
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING	54	39	53
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	TOTAL	0	20	13
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING	0	20	13
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW	TOTAL	136	118	95
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING	136	118	95
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0

# Hilton Head Gateway Campus Hate Crimes

Hate Crimes	Disability	Race	Gender	Religion	Sexual Orientation	National Origin	Gender Identity
2012	0	2	0	0	0	0	0
2011	0	0	0	0	0	0	0
2010	0	0	0	0	0	0	0

There were two reported hate crimes in 2012 for vandalism.

# Historic Beaufort Campus

OFFENSE	LOCATION	2010	2011	2012
MURDER / NON-NEGLIGENT MANSLAUGHTER	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
NEGLIGENT MANSLAUGHTER	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
SEX OFFENSES, FORCIBLE	TOTAL	1	0	0
	ON-CAMPUS	1	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
SEX OFFENSES, NON-FORCIBLE	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
ROBBERY	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
AGGRAVATED ASSAULT	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
BURGLARY	TOTAL	0	0	0



	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
MOTOR VEHICLE THEFT	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
ARSON	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	0	0	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
DOMESTIC VIOLENCE (New Category 2012)	TOTAL			0
	ON-CAMPUS			0
	ON-CAMPUS STUDENT HOUSING *			0
	NONCAMPUS PROPERTY			0
	PUBLIC PROPERTY			0
DATING VIOLENCE (New Category 2012)	TOTAL			0
	ON-CAMPUS			0
	ON-CAMPUS STUDENT HOUSING *			0
	NONCAMPUS PROPERTY			0
	PUBLIC PROPERTY			0
STALKING (New Category 2012)	TOTAL			0
	ON-CAMPUS			0
	ON-CAMPUS STUDENT HOUSING *			0
	NONCAMPUS PROPERTY			0
	PUBLIC PROPERTY			0
ARRESTS: WEAPONS	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
DISCIPLINARY REFERRALS: WEAPONS	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0
	PUBLIC PROPERTY	0	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW	TOTAL	0	0	0
	ON-CAMPUS	0	0	0
	ON-CAMPUS STUDENT HOUSING *	*	*	0
	NONCAMPUS PROPERTY	0	0	0

	PUBLIC PROPERTY	0	0	0
--	-----------------	---	---	---

\* Historic Beaufort Campus did not have Student Housing until 2012.

## Historic Beaufort Campus Hate Crimes

Hate Crimes	Disability	Race	Gender	Religion	Sexual Orientation	National Origin	Gender Identity
2012	0	0	0	0	0	0	0
2011	0	0	0	0	0	0	0
2010	0	0	0	0	0	0	0

There were no reported hate crimes on North Campus for the years 2010, 2011 and 2012.

## Fire Statistics

Building	Year	Number of Fires	Dates	Cause	Injuries	Fatalities	Property Damage
Beaufort	2012	0	0	0	0	0	0
	2011	0	0	0	0	0	0
	2010	0	0	0	0	0	0
Chechesse River	2012	*					
	2011	*					
	2010	*					
Colleton	2012	0	0	0	0	0	0
	2011	0	0	0	0	0	0
	2010	0	0	0	0	0	0
Hampton	2012	0	0	0	0	0	0
	2011	0	0	0	0	0	0
	2010	0	0	0	0	0	0
Jasper	2012	0	0	0	0	0	
	2011	0	0	0	0	0	0
	2010	0	0	0	0	0	0
May River	2012	0	0	0	0	0	0
	2011	0	0	0	0	0	0
	2010	**					
Okeetee River	2012	0	0	0	0	0	0
	2011	0	0	0	0	0	0
	2010	**					
G. White House	2012	0	0	0	0	0	0
	2011	***					
	2010	***					

\*Chechesse River Building opened 2013

\*\*Okeetee River and May River new for 2011.

\*\*\*Grace White House new for 2012.

On Campus areas of the University are indicated on the following maps;



[http://www.uscb.edu/about\\_us/docs/Map\\_North\\_Campus\\_6\\_13\\_06.pdf](http://www.uscb.edu/about_us/docs/Map_North_Campus_6_13_06.pdf)

[http://www.uscb.edu/about\\_us/docs/USCB\\_HHG\\_Campus\\_Map.pdf](http://www.uscb.edu/about_us/docs/USCB_HHG_Campus_Map.pdf)



**USCB**

## **Two campuses, One university**

### **Historic Beaufort Campus**

**801 Carteret Street  
Beaufort, SC 29902  
(843) 521-4100**

### **Hilton Head Gateway Campus**

**One University Boulevard  
Bluffton, SC 29909  
(843) 208-8000**

### **The USCB 2013 Clery Report**

**Published by the University of South Carolina Beaufort, July  
2013, Bluffton, South Carolina, USA.**

**University Chancellor: Dr. Jane T. Upshaw**

**Chief of Police: D. H. Garbade**

**Author: Cpl. Jordan Mole, USCB Police**